

THE GROVE HOA BOARD MEETING MINUTES

January 6, 2020

Board Members Present: Kevin Watler (President), Teressa Knab (Vice President), Cyndi Wolfe (Treasurer), Cindy Cole (Secretary). Sara Sigman (Member at Large)

Meeting called to order: at 703 p.m. by Kevin Watler, President

Open Forum: During open forum, each attendee may address the board for up to 3 minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.

Approval of minutes: Meeting minutes approved for December monthly meeting and annual meeting.

- a. Treasurer's Report –Approved.
- b. Committees Reports – Nothing to report.
- c. Violation Reports – Nothing to report.
- d. New Residents/Owners
 - i. Tenants – Units 26 and 82.
 - ii. Owners – Unit 26.

Maintenance:

- a. Building painting-All townhome buildings complete. Common area buildings are next.
- b. Electrical upgrades – (master meters) Moving forward with first four buildings, waiting for materials to be delivered for buildings 7, 11, 13, and 15.
- c. Parking lot lines-to be started.

Unfinished Business:

- a. Entrance signage- Wayne Ely to install.

New Business:

- a. Garrison Property Management Integration. Welcome letter and coupon book, and registration letter delivered to residents. Payment coupon books were printed incorrectly. They are available through email and phone.
- b. Dumpster woes-recycling not picked up most of December. Meeting to be scheduled with City of Lakeland waste division. Dumpsters to be moved by clubhouse for concrete repair/work. Quote for fence options in dumpster area to be obtained.

Next Meeting: Annual meeting and HOA Board meeting-Monday, February 3, 2020, at 7pm

Meeting Adjourned: 749 p.m. by Kevin Watler

Respectfully submitted by Cindy Cole, Secretary